

BEEF ABATTOIR AND PROCESSING ASSISTANCE PROGRAM GUIDELINES 2025

PROGRAM OBJECTIVE

To support the increased capacity and enhancement of Nova Scotia provincially licensed abattoirs and processors that serve the beef industry. The Beef Abattoir and Processing Assistance Program will enable licensed abattoirs and beef processors to improve processes while upgrading and expanding their facilities.

ELIGIBILITY

Provincially licensed abattoirs and processors working with beef that the:

- Applicant is actively processing or slaughtering beef (other meats not eligible) and is at least 19 years of age in the program year.
- Applicant generates a minimum annual gross business income of \$30,000, based on the Statement of Farming Activities (T2042, T1273 or Schedule 125 - Farm Revenue: detailing sales by commodity revenue code); or on the most the recent T2 Corporation Income Tax Return and/or Income statement (include the tax form with application)
- Applicants must have an unrevoked and unsuspended Meat Plant Licence or Meat Processing Plant Licence, from the Nova Scotia Department of Agriculture or Nova Scotia Department of Environment and Climate Change, signed by the Administrator of the Act **OR** be the operator of a federally registered meat establishment with an unrevoked license, and able to demonstrate inclusion (with proofs of purchase) of federally inspected beef from Atlantic Beef Products Inc.

FINANCIAL ASSISTANCE

Abattoirs and meat processors working with beef are eligible for up to 60% funding assistance on total eligible project costs to a maximum of \$15,000 for abattoirs and \$5,000 for meat processors working with beef.

***Funding for the program is limited and the final decision to support will be determined by Perennia.**

***No more than 80% of non-repayable funding can be received for any eligible project cost incurred and paid for by the applicant, regardless of source. Applicants are required to disclose all funding sources.**

ELIGIBLE EXPENSES

Equipment

- **Overall:** rails/rollers and hooks/waterproof wall and ceiling boards/floor finishes/temperature monitoring devices/rail scales/handwash sinks/three compartment sinks/steel tables/steel counters/tabletops/cutting tops/generators
- **Lairage Areas:** gates/waterlines/water bowls
- **Red Meat Kill Floor:** split saws/kill box/stunning equipment –captive bolt/rollers/hooks/gambrels /spreader bars/ reciprocating saw/sterilizers
- **Coolers:** refer units/air chilling racks /ice machines/meat tubs/meat tub racks/walk in freezers/doors for coolers and freezers/heat pumps for processing floors
- **Processing:** bandsaw/scales with label printers/patty makers/proportioners/ grinders/vacuum sealer/smoker/injection equipment/deli slicer/patty makers
- **Ritual Slaughter:** restraining equipment

Other

- Food safety plans for beef slaughter or processing lines
- Beef animal welfare/humane slaughter consultations
- Label design creation for beef products
- Nutritional review for new processed products
- Waste water handling planning and installation for beef slaughter or processing lines
- Fencing and signage for specified risk material disposal sites

INELIGIBLE EXPENSES

These include but are not limited to:

- Administrative / general overhead
- Tools
- Operating expenses / existing staff salaries
- HST
- Building repairs, renovations or construction
- Training and related courses
- Marketing, advertising or retail displays
- In-kind contributions
- Used equipment and materials

APPLICATION PROCESS

To apply for the Beef Abattoir and Processing Assistance Program:

1. Complete the Program Funding Registration Form,
2. If eligible, complete the Beef Abattoir and Processing Assistance Program Application Form,
3. Provide quotes for eligible activities that will be incorporated into the abattoir,
4. Include T2042, T1273 or Schedule 125 or most recent T2 Corporation Income Tax Return and/or Income statement
5. Email the above to programs@perennia.ca with Abattoir Program in the subject line (preferred method), or fax to 902-678-7266 or mail to:

Perennia Abattoir Program
28 Aberdeen Street
Kentville, NS B4N 2N1

If for some reason email, fax and mail are not possible please call 902-670-9572 at least two business days before the deadline to discuss other options.

Note: Late applications and/or incomplete applications will not be assessed. It is recommended that complete applications are submitted well before the end of the intake period as funds are limited and it is anticipated that the available funds may not be sufficient for all interested applicants.

IMPORTANT DATES!

Application Intake: February 4, 2025 – March 14, 2025

Note: Receipt of an application by March 14, 2025 does not mean the applicant is approved or that funds will still be available.

Activity Period: February 4, 2025 – September 30, 2025

Claim Deadline: October 31, 2025

APPROVAL PROCESS

1. Applications are assessed by a review committee based on the information and supporting documentation provided. If an application requires further assessment or information, Perennia staff will follow up with the applicant.
2. If approved, applicants will receive a Letter of Agreement (LOA) which identifies the eligible project activities, assistance offered, and the terms and conditions under which assistance is approved.
3. Applicants must review, sign and return the LOA to Perennia within 30 days of the date of the letter or funding will be forfeited.

CLAIMING PROCESS

A Program Claim Form will be sent after Perennia receives your signed Letter of Agreement. Complete and submit the form when the project is complete. Claim deadline is October 31, 2025.

1. Complete and sign the Program Claim Form.
2. Include copies of invoices for all eligible project costs incurred and paid for by the applicant. The following are not acceptable: Purchase Orders, Sale Acknowledgements, Bills of Sale, Quotes, Estimates, Statements.
3. Include proof of payment for each invoice – e-transfer confirmation, EFT, debit card receipt, digital image of cleared cheques (front and back), wire transfer details or credit card/bank statements (invoices marked paid and signed by the supplier are not accepted).
4. Provide supporting documentation as required by Perennia with your claim.
5. Submit claims by email to programs@perennia.ca with Abattoir Program in the subject line (preferred method), or fax to 902-678-7266 or mail to:

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***No payment will be made for claims under \$20.00.**

ARM'S LENGTH TRANSACTIONS

Program funding will only be offered on transactions (invoices) that do not involve a supplier/service provider that is associated with the applicant, unless it is proven that an associated supplier/service provider is the only registered company providing that service in the area. In such cases that it is necessary to proceed with an associated supplier/service provider, the applicant must apply for a pre-approval from Programs before proceeding or submitting a claim to ensure that the associated costs will be approved for reimbursement.

AUTHORITY

Perennia shall have the authority to deny an application if there is evidence of misrepresentation of pertinent information or if Perennia feels that the application does not show adequate evidence that it will support the program objective of increased capacity and enhancement of Nova Scotia provincially licensed abattoirs and processors that serve the beef industry.

EVALUATION AND AUDIT

Review and evaluation of projects may be carried out by Perennia, or other parties chosen by Perennia for the purpose of audit, analysis, evaluation, program development and determining financial assistance. This review and evaluation process may be conducted prior to project commencement, during work or upon project completion. Applicants may be asked to complete an evaluation survey related to their final claim.

CONFIDENTIALITY

Applicants consent to the release of their name and the amount of support received under the program. This specific information is deemed to be public information, to be actively disseminated by Perennia. Perennia may provide any information from an applicant to another public body or a law-enforcement agency in Canada to assist in an investigation, undertaken with a view to a law-enforcement proceeding or from which a law-enforcement proceeding is likely to result. Any other information provided, unless disclosed in the manner and for the purposes stated above, will be subject to the confidentiality and disclosure provisions of the Freedom of Information and Protection of Privacy Act.

CONTACT INFORMATION

Please submit all documents related to the Beef Abattoir and Processing Assistance Program to Perennia at the address, email or fax number below.

By mail: Perennia Abattoir Program
28 Aberdeen Street
Kentville, NS B4N 2N1

By email: programs@perennia.ca

By fax: 902-678-7266

For more information about the Program, please see <https://www.perennia.ca/programs/> or email programs@perennia.ca.